

# Cypress-Fairbanks Independent School District



Mark Henry, Ed. D.  
Superintendent

Tracy McDaniel, Ed. D.  
Director of Testing

State Assessment Year 2017-2018

Dear Parents or Guardians,

In order to maintain an optimum testing environment for students, the Texas Education Agency (TEA) has determined that students are not permitted to have cell phones or personal electronic devices that allow internet access or have photographic capabilities during testing as the devices can disrupt the testing environment and be used to compromise the security and confidentiality of the test.

Electronic devices must be turned off and not be visible; therefore, students are not allowed to place or receive a cell phone call or text message during a test administration.

The district policy regarding cell phone use during the school day can be found on pages CC - 46 & 47 of the Cypress-Fairbanks ISD Student Code of Conduct handbook.

During the instructional school day, students are prohibited from using all telecommunication devices.... Such devices must not be visible and must remain turned off... Placing the cell phone into silent/vibrate mode and text messaging is not considered "turned off" and is prohibited.

If a student violates this CFISD policy, then his/her device will be confiscated and will be returned after an administrative fee is collected. District personnel will not assume responsibility for damaged, lost or stolen items.

Violation of this policy during any state assessment is considered cheating and will require the appropriate disciplinary action as described in the CFISD Student Code of Conduct handbook.

Violation of this policy during any state assessment such as, but not limited to, EOC, STAAR, TAKS, locally designed assessment, etc. prohibits an optimum testing environment and, therefore, may result in an invalid assessment. Use of a cell phone or any other unapproved electronic device during the administration of these tests will be regarded as cheating, and the student's test will be invalidated (test will not be scored) with appropriate disciplinary action to follow.

Additionally, secondary students will be asked to sign an honor statement before taking any version of the EOC, TAKS or TELPAS tests. The statement, shown below, will be printed on each student's answer sheet, and students will be asked to sign it before testing begins.

By signing my name, I agree that I will not give or receive unauthorized assistance during the test. I understand that giving or receiving unauthorized assistance during the test is cheating and may result in the invalidation of my test results.

Please discuss the importance of adhering to this policy with your child. If you have any questions or concerns, your campus counselor is available to assist you.

Sincerely,

A handwritten signature in black ink that reads "Tracy A. McDaniel". The signature is written in a cursive style.

Tracy McDaniel, Ed. D.  
Director of Testing