

# 2019-2020 Semester Exam Exemption Guidelines

In CFISD, Semester Exam Exemptions are offered as an attendance incentive for students. To qualify for a Semester Exam Exemption in a class, a student must have three or less absences **AND** at least an 80 average for the semester. The number of available exemptions per grade level are as follows:

Grade Level	Available Exemptions (Fall)	Available Exemptions (Spring)
9th	1	1
10th	2	2
11th	3	3
12th	4	7

The only absences that **do not** count against exemptions are designated below:

- School-Sanctioned Field Trips,
  - No more than 10 per student in any one school year.
  - This includes instructor-supervised field trips that are a part of the coursework for Off-Campus Physical Education.
- Documented College Visits,
  - The District cannot excuse more than two days during a student's junior year and two day during a student's senior year of high school. A travel day may be included for a College Visitation Day.
  - Upon their return to school, the student must present a completed College Visit Verification Form from the institution of higher learning.
- Documented Military Branch Visits, AND
  - Students must be 17 years of age or older to exercise this benefit and the District cannot excuse more than four days of school during a student's high school career for this reason.
  - Upon their return to school, the student must present a completed Military Visit Verification Form from a branch of the armed services or the Texas National Guard.
- Class absences resulting from a meeting **initiated** by an administrator or counselor shall not count against the student.

**Please Note: All other absences will count against a student seeking a Semester Exam Exemption.**

**Immediate Loss of Exemption occurs if the student:**

- fails to clear fees or costs of textbooks OR
- receives:
  - an U (Unsatisfactory) in conduct,
  - an Out of School Suspension, OR
  - a DAEP Placement at ALC/SAC/JJAEP

For more information regarding Semester Exam Exemptions please refer to the Attendance Information section in the CFISD Student Handbook. The handbook is located at <https://www.cfid.net/en/parents-students/academics/student-code-conduct-handbook/>. Students and guardians may also visit their child's campus and/or contact the Office of Student Services for a hard copy of the handbook.