

11th Grade - How to register to park at Cypress Ranch HS

Due to the limited number of parking spaces and the high demand, Cypress Ranch HS holds a parking lottery for 11th grade drivers.

1. Student or parent must register online using the 'Cypress Ranch High School Parking Lottery' registration form located through the School Cash Online account, <https://cypress-fairbanksisd.schoolcashonline.com/>
 - a. Students officially classified in 11th grade will only have access to the junior registration form. No money will be accepted until after the Junior Parking Lottery has taken place.
 - b. If you do not have a 'School Cash Online' account, you will need to sign-up for one. Once logged into your account, click on the name of the junior student wishing to park on campus and fill out the form completely.
 - c. Upload a photo of the student's valid Texas Driver License and proof of Insurance.
 - i. **A Driver Permit is not accepted.**
 - ii. **Insurance must be Valid and NOT expired the day of submission.**
 1. Should insurance expire BEFORE the first day of school, you must resubmit valid insurance to the AP office ASAP.
 2. **Insurance must cover the exact car that is listed on the registration form.**
 - iii. Make sure the photos you are uploading are less than 93.2 KB.
 1. When uploading photos from smart phone, it is suggested to use a photo resizing app (e.g. AutoResize).
 2. When uploading from computer, it is suggested to resize with the 'Paint' program.
2. You will receive a confirmation email once your application has been approved and your name has been entered into the lottery or you will receive an email notifying you of any problems with your application.
3. Online registration for the Lottery will close at 5:00PM on August 23, 2017.
4. Junior Parking Lottery will be held at 1:00, on August 24, 2017 in the Cypress Ranch Commons.
 - a. Once a student has been awarded parking based upon the lottery drawing, junior students can pay with cash or check (*payable to CRHS*) in person immediately following the Junior Parking Lottery drawing or beginning Friday, August 25th they can pay online through the School Cash Online System.
 - b. No parking permits will be given to students until they have paid in full.