

12th Grade Requirements to Park at Cypress Ranch High School

1. Students wishing to park on campus must register online using the 'Cypress Ranch High School Parking Registration form located through the School Cash Online account, <https://cypress-fairbanksisd.schoolcashonline.com/>
 - a. Students officially classified in 12th grade will have access to the senior registration form and must pay \$50.00 at the time of registration.
 - b. If you do not have a 'School Cash Online' account, you will need to sign-up for one. Once into your account, click on the name of the senior student wishing to park on campus and fill out the form completely.
 - c. Upload a photo of the student's valid Texas Driver License and proof of Insurance.
 - i. **A Driver Permit is not accepted.**
 - ii. **Insurance must be Valid and NOT expired the day of submission.**
 1. Should insurance expire BEFORE the first day of school, you must resubmit valid insurance to the AP office ASAP.
 2. **Insurance must cover the exact car that is listed on the registration form.**
 - iii. Make sure the photos you are uploading are less than 93.2 KB.
 1. When uploading photos from smart phone, it is suggested to use a photo resizing app (e.g. AutoResize).
 2. When uploading from computer, it is suggested to resize with the 'Paint' program.
2. You will receive a confirmation email once your application has been approved or you will receive an email notifying you of any problems with your application.
3. Approved senior parking permits will be handed out August 10 -11; 1PM -3PM and August 14-18; 1PM - 3PM and at Senior Corral, August 21, 2017; 1PM - 3PM at Cypress Ranch High School.
4. Seniors will be guaranteed a parking spot until September 1, 2017. Any senior registering to park after September 1, 2017 will be placed on the waiting list.
5. Parking spaces will be assigned in the order of "approval" time stamp. Every effort will be given to assign parking spaces according to lot requested.
 - a. Should the lot you request be unavailable you will be contacted by email for your second choice.
6. **If you have "Early Dismissal" on your schedule, you will automatically be assigned to the "Early Dismissal" Lot.**
 - a. **If your school schedule should change at any point which affects the "Early Dismissal" status, your parking lot assignment will change immediately.**